

Rotary - DaCdb - PrePets Training

DaCdb <http://www.dacdb.com/>

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What is DaCdb? DaCdb is a District and Club database that is used by 135+ Districts and 3,700+ Clubs across the U.S. Depending on your permission level DaC will make your ability to access your record, your club record, and district information. You will be able to easily identify and communicate with Club and District Leadership as needed.

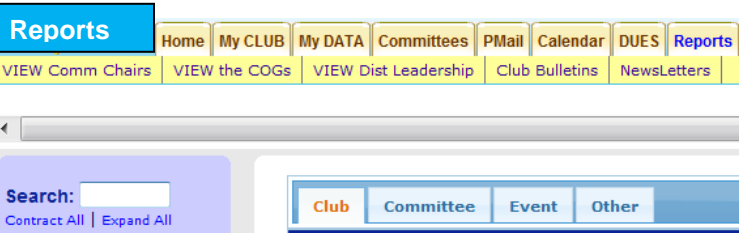
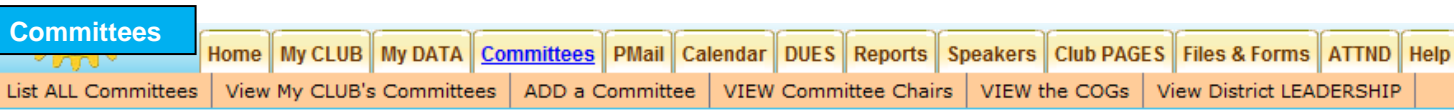
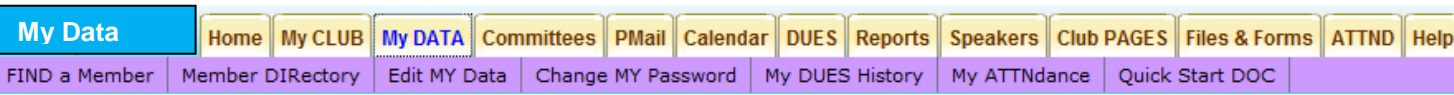
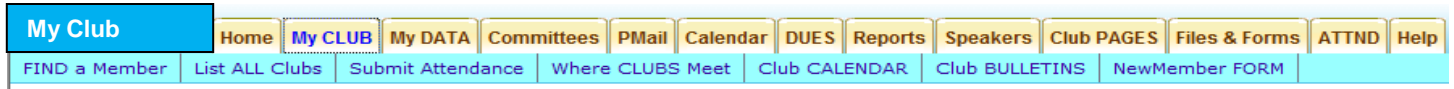
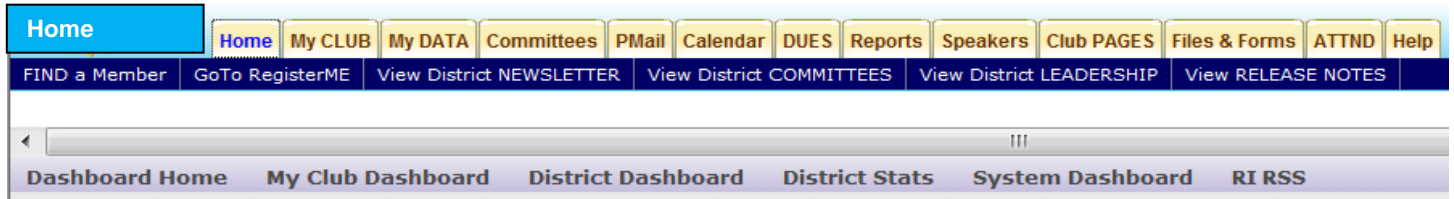
DaC and the District Website:

- **DaC** is primarily a communication tool for the Clubs and the District that can be easily accessed.
- **The District Website** contains information about the Clubs, The District, RI, and Rotary worldwide events...it does not provide for direct club or district communications.

The club optional, premium modules cost are \$349/yr for all 3 modules

- Weekly Attendance
- Dues/Invoicing
- Club Website access...
\$197 one-time setup for a standard club website.

Optionally, there is a one-time fee of \$300 for the setup of the credit card gateway to process credit cards for club events.



7. Security?

Questions

Questions:
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DaCdb Login:

LOG IN Here

- Go To: <http://www.dacdb.com> and on the horizontal menu bar click:
- Your User Name = Email Address on file with Rotary
- Your Password = Your Rotary ID#. This can be changed after login
- Your Club # = Can be found in the District Directory
- You can change your user name and password in your record to something easier to remember – be sure to click **[Update]** after the changes.

DaCdb & RI Database Help:

- Login to DaC and click **[Help]** on the right side of the horizontal main menu bar.
- Click “Review FAQ Notes” – just review the list of questions so you are aware of what it contains...do not print as it would be over 50 pages.
- Click: [Training Resources and Materials](#) in the left column. This is always under update.
- Take a quick look to see what is available for you can access from this page.

The screenshot shows the 'Reports' section of the DaCdb interface. At the top, there is a navigation bar with tabs: Home, My CLUB, My DATA, Committees, PMail, Calendar, DUES, and Reports. Below this is a sub-menu with options: VIEW Comm Chairs, VIEW the COGs, VIEW Dist Leadership, Club Bulletins, and NewsLetters. A search box is visible on the left with the text 'Contract All | Expand All'. In the center, there are tabs for 'Club', 'Committee', 'Event', and 'Other'. A red arrow points from the 'Club' tab to a larger, detailed view of the 'Club Reports' page. This detailed view has a title bar 'Club Reports' and a subtitle 'Select a report from the list below. Click report name or Run Report [ICON]'. Below this is a list of reports categorized into three sections: 'Membership Directory', 'Rotary FOUNDATION Transmittal (TRF)', and 'Leadership and Contact'. Each report entry includes a number, a title, a brief description, and icons for a star (to add to favorites) and a printer icon.

Category	Report ID	Report Name	Description	Star Icon	Printer Icon
Membership Directory	1.1	Membership DIRECTORY	Member directory listing.	★	🖨️
	1.2	Membership Directory (NEW)	A slightly different member directory listing.	★	🖨️
	1.3	Club Leadership Directory		★	🖨️
	1.4	Club Member Directory (with contact info)		★	🖨️
	1.5	Club Statistics		★	🖨️
	1.6	Membership Directory (Pocket)		★	🖨️
	1.7	Participation Data		★	🖨️
Rotary FOUNDATION Transmittal (TRF)	2.1	The Rotary FOUNDATION Transmittal (TRF)		★	🖨️
Leadership and Contact	3.1	CONTACT/E-Mailing List (DIY-MM)		★	🖨️
	3.2	District and Club Leadership		★	🖨️
	3.3	District Leadership Reports (DLT)		★	🖨️
	3.4	College/Council of Governors		★	🖨️
	3.5	District Committee Chairs		★	🖨️

PMail Your Club:

The screenshot shows the 'My Club' section of the DaCdb interface. At the top, there is a navigation bar with tabs: Home, My CLUB, My DATA, Committees, PMail, Calendar, DUES, Reports, Speakers, Club PAGES, Files & Forms, ATTND, and Help. Below this is a sub-menu with options: FIND a Member, List ALL Clubs, Submit Attendance, Where CLUBS Meet, Club CALENDAR, Club BULLETINS, and NewMember FORM. A red arrow points from the 'PMail Your Club' text to the 'PMail' tab in the navigation bar.